

**PROCEEDINGS OF THE PRINCIPAL, GOVERNMENT COLLEGE OF ENGINEERING,**

**SENGIPATTI, THANAJVUR**

**Present: Dr. S. JAYABAL, M.E, Ph.D.,**

**PRINCIPAL (FAC)**

**Proceedings No: 871/C1/2024, Dated: 27.05.2024**

Sub: General – Internal Complaint Committee – Constituted – Reg.

Ref: The AICTE – Extension of Approval for the Academic Year 2024-2025.

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In view of the directions of the AICTE, the **Internal Complaint Committee** is constituted in this institution with the following members.

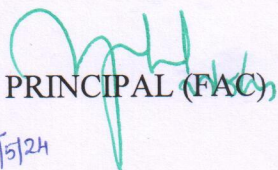
Sl.No	Role	Name	Designation
1	Presiding Officer	Prof. SAT Shanmugapriya	Associate Professor (CAS)/S&H
2	Members at Teaching position	Prof. K. Manojkumar	Associate Professor/ CSE
3		Dr. T. Radhika	Associate Professor/ Mech
4	Members at non-Teaching position	Mr. V. Senthilkumar	Lab Assistant/ ECE
5		Mrs. R. Dheepa	Lab Assistant/ CSE
6	Members at student level	Mr. V. Adhitya	III Year/ CSE
7		Mr. S. Abinath	III Year/ ECE
8		Mr. M. Pradeep	III Year/ Mech

The following are the functionalities of the above committee:

1. The Annual Report containing the following details should be submitted to the Principal by 30<sup>th</sup> May of the Calendar Year.

1. Number of complaints of sexual harassment received in the year
2. Number of orientation or training Programmes carried out for the members of the IC to deal with complaints
3. Number of complaints disposed of during the year
4. Number of cases pending for more than 90 days
5. Number of workshops or awareness Programme carried out for the officers, functionaries, faculty and students to sensitize them against sexual harassment
6. Nature of action taken by the Technical Institution against the perpetrator

2. Hard and soft copies of the Principal approved annual report should be given to AICTE EoA coordinator by the same day.

  
PRINCIPAL (FAC)

To

1. The Above members (Through Proper Channel)

Copy to

- “ ERP team to make necessary entries on college website”
- “ Notice Board college and hostels”
- “ Principal Table
- “ AICTE Coordinator

627/27/5/24